



INSPECTION CHECKLIST

Vehicle Description & Inspection/Service

VIN # _____

Stock/ID# _____ R.O.# _____

Original In-Service Date (required for warranty) ____ / ____ / ____

Year _____ Make/Model _____

Mileage _____ Color _____

Date ____ / ____ / ____

I certify that this vehicle has undergone repair and/or reconditioning in accordance with the GM Certified Used Vehicles process.

Upon final inspection, I have determined that the vehicle:

MEETS STANDARDS - Certified

Mechanical Inspector: _____ Date: ____ / ____ / ____

Appearance Inspector: _____ Date: ____ / ____ / ____

Additional Road Test - Check "SVC REQ'D" box if additional road test is required after inspection/reconditioning (Also note on R.O.)

REFERENCE NUMBER

Cross-reference this number on R.O.

GM FrontLine Ready - Cadillac Certified Pre-Owned Compliant

Note: Refer to Checklist Guidelines in Operations Guide for further details.

SVC MEETS
REQ'D STD

ROAD TEST

- 1. CHECK VEHICLE HISTORY (GM VIS) AND CARFAX (VHR)
- 2. CHECK FOR OPEN SAFETY CAMPAIGNS
- 3. OWNER'S MANUAL/WARRANTY BOOKLET PRESENT
- 4. SEAT BELTS/RETRACTORS/AIR BAGS (wear, operation)
- 5. MIRRORS (operation, heat, inside-outside)
- 6. INDICATOR LIGHTS/GAUGES/WARNING TONES (operation, lights, clock)
- 7. ENGINE START/IDLE (cold, warm)
- 8. ENGINE OPERATION/PERFORMANCE/ACCELERATION (at normal temp.)
- 9. SHIFTING/AUTOMATIC/MANUAL (transmission, clutch)
- 10. ANTI-SKID/TRACTION CONTROL (operation)
- 11. BRAKING/ANTI-LOCK BRAKING SYSTEM (straight stop/anti-lock operation if equipped)
- 12. STEERING/ALIGNMENT (ease, noise, steering wheel centered, alignment)
- 13. BODY/CHASSIS INTEGRITY (noise/vibration/harshness)
- 14. TRANSFER CASE (operation, F/RWD, 4W, AWD)
- 15. CRUISE CONTROL (hold, acceleration, cancel)
- 16. WINDSHIELD WIPERS/WASHERS (operation/blades wipe clean w/o streaks)
- 17. SPEEDOMETER/ODOMETER (operational)
- 18. TILT-WHEEL/TELESCOPING (operation)
- 19. HEATER/AIR CONDITIONING (blower, controls)
- 20. HORN (operation, function)
- 21. CONFIRM AUTO STOP & AUTO RESTART (Hybrid only)

FUNCTIONAL

- 22. ONSTAR (operational)
- 23. KEY(S)/KEY FOB/REMOTE START (functional)
- 24. REAR DEFOGGER (operation)
- 25. LUGGAGE COMPARTMENT (spare, air pressure, tools)
- 26. CONVERTIBLE TOP/BOOT COVER (operation, condition)
- 27. INTERIOR LIGHTS (map lights/dash lights)
- 28. EXTERIOR LIGHTS/FOG LAMPS (headlights, DRLs, brake and high mount)
- 29. DOORS/DOOR LOCKS (power lock operation)
- 30. WEATHER STRIPPING (condition)
- 31. SEATS/CHILD SAFETY SEATS & MOUNTINGS (operation, heat)
- 32. FUEL DOOR/TRUNK/HOOD/HATCH RELEASE (operation)
- 33. WINDOWS/POWER/SWING-OUT (operation, all switches-full travel)
- 34. ALARM/TELEPHONE (operation, remote)
- 35. POWER OUTLET(S)/CIGARETTE LIGHTER (operation, lighter)
- 36. PARKING BRAKE (operation)
- 37. SUN/MOON ROOF (operation, condition, no leaks)
- 38. OPTIONS/ACCESSORIES/OFF-ROAD/ROOF MARKER LAMPS (operation)
- 39. AUDIO SYSTEM/XM RADIO (operation, radio, tape, CD, speakers, antenna)
- 40. NAVIGATION SYSTEM OPERATION AND DVD PRESENT (operation)

UNDER HOOD

- 41. VISUAL (loose/missing components, leaks, labels, decals)
- 42. ELECTRICAL SYSTEM/BATTERY/STARTER (battery, cables, belts, charge)
- 43. ENGINE COOLING/RADIATOR/FAN/FAN CLUTCH (level, hoses, condition)
- 44. POWER STEERING SYSTEM (level, pump, lines)

SVC MEETS
REQ'D STD

UNDER HOOD (Cont)

- 45. BRAKE SYSTEM (fluid level, master cylinder, lines)
- 46. IGNITION SYSTEM (wires, condition, routing)
- 47. FUEL SYSTEM (lines, leaks, connection)
- 48. VACUUM SYSTEM (hoses, condition)
- 49. A/C COMPRESSOR/DRIVE BELT (operation, condition)
- 50. BELTS/SERPENTINE (tension, wear)

UNDER VEHICLE

- 51. VISUAL (body, lower body, underbody)
- 52. FRAME (no signs of previous repair/damage)
- 53. EXHAUST SYSTEM (pipes, converter, muffler, shielding)
- 54. BRAKE PADS, SHOES (condition, lining)
Thickness - RF _____ LF _____ RR _____ LR _____
- 55. CALIPERS, ROTORS, DRUMS (condition)
- 56. BRAKE HYDRAULICS (level, lines, hoses)
- 57. TIRES (tread depth, type, size, matching brand, no plugs, PSI)
Depth - RF _____ LF _____ RR _____ LR _____
- 58. WHEELS/LUG NUT TORQUE/TIRE PSI (OEM, matching brand/type)
- 59. SHOCK ABSORBERS/STRUTS (operation, leaks, etc.)
- 60. SPRINGS/SWAY BARS/TOW HOOK (mount, bushings, torque to specs, etc.)
- 61. CONTROL ARMS (condition, mount, bushings)
- 62. STEERING/LINKAGE (tie rod/ends, linkage)
- 63. ENGINE/TRANSMISSION/TRANSFER CASE & MOUNTING (leaks)
- 64. CLUTCH (adjust fluid level)
- 65. DRIVELINE/DRIVESHAFT/AXLES/UNIVERSAL JOINTS (condition, operation)
- 66. AXLES/DIFFERENTIALS/AIR SUSPENSION AND COMPRESSOR (leaks, CV joints)
- 67. GEAR/RACK & PINION (leaks, mounting)
- 68. PARKING BRAKE CABLE (condition, operation, fraying)

EXTERIOR

- 69. UNDER HOOD (finish, insulation, decals)
- 70. FRONT BUMPER (fascia, guards, finish)
- 71. GRILLE (headlights, other lights, emblems)
- 72. HOOD (emblems, finish, chips, trim, alignment)
- 73. LEFT FRONT FENDER (finish, trim)
- 74. LEFT FRONT DOOR (finish, trim, alignment, ease of movement)
- 75. LEFT REAR DOOR (finish, trim, alignment, ease of movement)
- 76. LEFT REAR FENDER (finish, trim)
- 77. TRUNK LID/TRUCK BED/BEDLINER (finish, trim)
- 78. REAR BUMPER (fascia, guards, finish)
- 79. RIGHT REAR FENDER (finish, trim)
- 80. RIGHT REAR DOOR (finish, trim, alignment, ease of movement)
- 81. RIGHT FRONT DOOR (finish, trim, alignment, ease of movement)
- 82. RIGHT FRONT FENDER (finish, trim)
- 83. ROOF (finish, trim)
- 84. GLASS (cracks, chips, scratches, pitting)
- 85. WHEELS/WHEELCOVERS/TRIM RINGS/CENTER CAPS (scratches, pitting)

SVC MEETS
REQ'D STD

INTERIOR

- 86. INSTRUMENT PANEL/COMPASS (condition, controls,)
- 87. CLOCK/TIMER (check, reset)
- 88. DRIVER/PASSENGER SEATS/HEAD RESTS (cushions, trim, safety belt operation)
- 89. REAR SEAT/HEAD RESTS (cushions, trim, condition, operation, safety belt operation)
- 90. HEATED/COOLED SEAT (operation)
- 91. DRIVER DOOR (controls, trim, condition)
- 92. FRONT PASSENGER DOOR (cushions, trim, condition)
- 93. FRONT CARPET & FLOOR MATS (presence, condition, wear)
- 94. CONSOLE/COMPARTMENT LID - FRONT & REAR (operation, condition)
- 95. LEFT REAR DOOR/QUARTER TRIM (controls, trim, condition)
- 96. RIGHT REAR DOOR/QUARTER TRIM (controls, trim, condition)
- 97. REAR CARPET & MATS (presence, condition, wear)
- 98. HEADLINER/OVERHEAD CONSOLE/VISORS (condition, operation)
- 99. LUGGAGE COMPARTMENT/CARGO AREA/SPARE TIRE (trim, jack, light tools, cargo net/shade)
- 100. PACKAGE TRAY (condition)

MAINTENANCE

Perform all required maintenance necessary within the next scheduled interval (GM/OEM Filters Required)

- 101. Lube, change Oil and Filter required
- 102. Inspect/clean air filter/ cabin filter
- 103. Inspect/change all other filters (per manufacturer's schedule)
- 104. Inspect/top-off fluids (cool, brake, steering, trans., diff., washer)
- 105. Emission/diagnostic trouble codes (meet state and local stds.)
- 106. Fuel level (recommend full tank)

INTERIOR DETAILING

- 107. Clean instrument panel/cover pad surface/ashtrays/package shelf
- 108. Vacuum and clean carpet/trunk/passenger compartment/cargo area
- 109. Clean glass surfaces
- 110. Clean headliner/seats/interior cloth trim

EXTERIOR DETAILING

- 111. Clean engine/compartment
- 112. Recondition/Touch-up minor surface scratches
- 113. Remove tar and road oil
- 114. Wash/Wax (body, wheels/covers, tires)

HYBRID VEHICLES

- 115. Hybrid Battery (inspect air intake)
- 116. Battery Energy Control Module (check using scan tool)
- 117. Starter/Generator Control Module (check for codes and software updates)